

Mark Townsend
Angela Forbes, Economic
Development Director

MINUTES
City of Dickinson
**Dickinson Economic
Development Corporation**
REGULAR MEETING

Robert Donley
Chris Heard
Mark Martelli

September 10, 2018

NOTICE is hereby given of a **REGULAR MEETING** of the Dickinson Economic Development Corporation of the City of Dickinson, County of Galveston, State of Texas, to be held on **Monday, September 10, 2018, at 7:00 p.m.** at: Dickinson Historic Railroad Center, 218 FM 517 West, Dickinson, Texas 77539 in the Community Room for the purpose of considering the following numbered items. The Dickinson Economic Development Corporation of the City of Dickinson, Texas, reserves the right to meet in a closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM

Director Donley called the meeting to order at 6:59 p.m. Economic Development Director Angela Forbes called roll and certified a quorum. Board Members present were as follows: Mark Townsend, Robert Donley, Mark Martelli, and Chris Heard. Also present was Mayor Masters, Councilman Wally Deats, Economic Development Director Angela Forbes and Project Manager Jodi Montemayor.

ITEM 2.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Election of Officers for the remainder of Fiscal Year 2017-2018.

- A. President
- B. Vice President
- C. Secretary

Director Donley made a motion to nominate Director Mark Townsend to replace Darrell Carney as the DEDC President. The motion was seconded by Director Martelli.

VOTE:

4 AYES (Townsend, Donley, Martelli, Heard)

0 NAYS

MOTION PASSED

Director Martelli made a motion to nominate Director Robert Donley as the DEDC Vice President to replace Chris Tucker. The motion was seconded by Director Heard.

VOTE:

4 AYES (Townsend, Donley, Martelli, Heard)

0 NAYS
MOTION PASSED

Director Heard made a motion to nominate Director Mark Martelli to replace Libby Moreno as the DEDC Secretary. The motion was seconded by Director Donley.

VOTE:
4 AYES (Townsend, Donley, Martelli, Heard)
0 NAYS
MOTION PASSED

ITEM 3.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Approval of the Minutes of Dickinson Economic Development Corporation of:

- A. August 21, 2018 Regular Board Meeting
- B. August 28, 2018 Special Board Meeting

Director Donley made a motion to approve the Minutes of the August 21, 2018 Regular Board Meeting and the August 28, 2018 Special board Meeting. The motion was seconded by Director Heard.

VOTE:
4 AYES (Townsend, Donley, Martelli, Heard)
0 NAYS
MOTION PASSED

ITEM 4.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Designation of Signatories to the Dickinson Economic Development Corporation's Capital One Bank, NA. Operating Account.

Director Heard made a motion to add President Mark Townsend and Secretary Mark Martelli as designated signatories to the Dickinson Economic Development Corporation's Capital One Bank, NA. Operating Account as well as removing former signatories Darrell Carney and Chris Tucker. The motion was seconded by Director Donley.

VOTE:
4 AYES (Townsend, Donley, Martelli, Heard)
0 NAYS
MOTION PASSED

ITEM 5.) BRIEFING, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: Update on purchase of Texas Air Services 2626 45th Street.

Economic Development Director Angela Forbes updated the Board on the purchase contract for 2626 45th Street. The DEDC is scheduled to close on the property the last week of September.

ITEM 6.) BRIEFING, DISCUSSION AND POSSIBLE ACTION CONCERNING: Transfer possession of a fire suppression system to Harris County Fire Marshal's Office.

Director Donley made a motion to approve the transfer possession of a fire suppression system to Harris County Fire Marshal's Office. The motion was seconded by Director Martelli.

VOTE:

4 AYES (Townsend, Donley, Martelli, Heard)

0 NAYS

MOTION PASSED

ITEM 7.) BRIEFING, DISCUSSION AND POSSIBLE ACTION CONCERNING: The Retail Trade Center Project also known as Gulf Coast Public Market Monthly Update.

Project Manager Jodi Montemayor and Economic Development Director Angela Forbes gave a brief update to the Board on current project updates including the status of the EDA Grant, creation of marketing items, design and development timeline and a brief synopsis of the Advisory Committee Meeting.

ITEM 8.) BRIEFING, DISCUSSION AND POSSIBLE ACTION CONCERNING: Approval of **RESOLUTION NUMBER 142-2018 - A RESOLUTION OF THE BOARD OF DIRECTORS OF THE DICKINSON ECONOMIC DEVELOPMENT CORPORATION APPROVING A PROPOSED BUDGET FOR THE DICKINSON ECONOMIC DEVELOPMENT CORPORATION FOR FISCAL YEAR 2018-2019; MAKING APPROPRIATIONS FOR THE CORPORATION FOR SUCH FISCAL YEAR AS REFLECTED IN SAID BUDGET; PROVIDING FOR THE INCORPORATION OF PREAMBLE; MAKING CERTAIN FINDINGS AND CONTAINING CERTAIN PROVISIONS RELATING TO THE SUBJECT; AND PROVIDING AN EFFECTIVE DATE.**

Director Donley made a motion to approve Resolution 142-2018 approving a proposed budget for the Dickinson Economic Development Corporation for fiscal year 2018-2019. The motion was seconded by Director Heard.

VOTE:

4 AYES (Townsend, Donley, Martelli, Heard)

0 NAYS

MOTION PASSED

President Townsend recessed the regular meeting into Executive Session at 7:43p.m.

ITEM 9.) BRIEFING, DISCUSSION AND POSSIBLE ACTION CONCERNING: The position of Chief Executive Officer.

A. The Dickinson Economic Corporation will hold a closed executive meeting pursuant to the provision of Chapter 551, Government Code, Section 551.074, Personnel Matters regarding the position of Chief Executive Officer.

- B. Reconvene in Open Session
- C. Consideration and Possible Action regarding the position of Chief Executive Officer.

ITEM 10.) RECONVENE

President Townsend reconvened the meeting at 7:59p.m.

ITEM 10.) FUTURE AGENDA ITEMS

No items were discussed.

ITEM 11.) ADJOURN

Director Donley made a motion to adjourn the meeting at 7:59p.m. The motion was seconded by Director Martelli.

VOTE:

4 AYES (Townsend, Donley, Martelli, Heard)

0 NAYS

MOTION PASSED

PASSED, APPROVED AND ADOPTED this the 17th day of September, 2018.



Mark Townsend President

