

Minutes

City of Dickinson

**Dickinson Economic
Development Corporation
REGULAR MEETING**

January 14, 2019

NOTICE that a **REGULAR MEETING** of the Dickinson Economic Development Corporation of the City of Dickinson, County of Galveston, State of Texas, was held on **Monday, January 14, 2019, at 7:00 p.m.** at: Dickinson Historic Railroad Center, 218 FM 517 West, Dickinson, Texas 77539 in the Community Room for the purpose of considering the following numbered items. The Dickinson Economic Development Corporation of the City of Dickinson, Texas reserved the right to meet in a closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM

The meeting was called to order by Vice President Robert Donley at 7:13 p.m. A quorum was present as the following members were in attendance: Robert Donley, Vice President, Chris Heard, Dawn King, Mark Martelli, Secretary, Chad Rankin, and Bill Schick. The following were also in attendance: Mayor Julie Masters, Councilman Wally Deats, Alison Benton, Interim Economic Development Director, and Habib Erkan, DEDC counsel.

ITEM 2.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Approval of the minutes of the Dickinson Economic Development Corporation's December 10, 2018 Regular Board Meeting.

As the minutes were unavailable, they will be approved at the next meeting.

ITEM 3.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Ratification of the Vice President's execution of an Agreement for Interim Economic Development Director Services by and between Dickinson Economic Development Corporation and Strategic Government Resources.

There was a question regarding whether this expenditure was within the budget and Chris Heard responded affirmatively. A motion was made to ratify the action by Dawn King and seconded by Bill Schick, passing unanimously.

ITEM 4.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Approval of a Professional Services Agreement by and between Dickinson Economic Development Corporation and Public Management, Inc.

Discussion regarding the Federal EDA Grant administration for the public market project commenced, including a description, familiarization and history that Public Management has with state and federal agency grant procedures. Questions from EDA on the grant details need to be managed and a response issued quickly so as not to lose the funding opportunity to secure \$3M. There was a question regarding other funding sources, to which the answer from Mr. Heard was that would be done as part of the overall process. A question from Chad Rankin regarding the overall budget was directed at Alison Benton, interim Director for a subsequent meeting discussion.

This item was tabled until after Executive Session.

ITEM 5.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Approval of a Professional Services Agreement for strategic planning and project management services by and between Dickinson Economic Development Corporation and Community Strategies, LLC in an amount not to exceed \$29,400.

Introduction of Kathy Thomas, owner of Community Strategies, lead to a short presentation of similar projects she has worked on in Galveston County. Ms. Thomas will help to facilitate with residents and regional participants. A motion was made to approve the agreement by Dawn King and seconded by Chad Rankin. The vote was unanimous.

ITEM 6.) EXECUTIVE SESSION: The Board of Directors held a closed executive meeting pursuant to the provision of Chapter 551, Government Code, Vernon's Texas Codes annotated, in accordance with the authority contained in:

- A. Section 551.071 (entitled "Consultation With Attorney") the Board of Directors convened in closed session to receive legal advice from the Corporation's attorney regarding invoices submitted by Aaron Zaretsky related to his consultation services to advance the proposed Public Market project.

Executive Session began at 7:41 p.m. and ended at 8:55 p.m.

ITEM 7.) RECONVENE: The Board of Directors reconvened in open session and took the following action lawfully discussed in closed session.

ITEM 8.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Matters Discussed in Executive Session.


Regarding Item 4: There was a motion to approve the contract with Public Management, by Dawn King and seconded by Chad Rankin, so with no further discussion, the motion passed unanimously.

Regarding Invoices from Aaron Zaretsky: A motion was made to approve a payment of \$120,473.70 to satisfy invoices submitted by Aaron Zaretsky provided the Board receives a final release of all claims past, present and future based on the agreement executed by Darrell Carney on March 10, 2016. Chris Heard made the motion to approve and the motion was seconded by Mark Martelli. Having no further discussion, the measure passed unanimously.

ITEM 9.) ADJOURN

The meeting was adjourned at 8:59 p.m.

PASSED, APPROVED AND ADOPTED this the 11th day of February, 2019



Robert Donley, President